

# Data protection information for participants in an online event with "GoToWebinar"

## Our handling of your data and your rights

### Information on the implementation of the European General Data Protection Regulation (GDPR)

Supplement to the general [data protection declaration](#) on the website of Prof. Schumann GmbH

#### 1. Who is responsible for data processing and who can I contact?

Responsible for the data processing is:

Prof. Schumann GmbH  
Jutta-Limbach-Straße 1  
37073 Göttingen  
Telephone: +49 (0)551 383150  
E-mail: [info@prof-schumann.de](mailto:info@prof-schumann.de)

Contact details for the Data Protection Officer:

E-mail: [datenschutz@prof-schumann.de](mailto:datenschutz@prof-schumann.de)

#### 2. Which sources and data do we use?

In order to be able to take part in one of our online events, you must first make your data available to us by entering it in an online form. We will use this person-related data in the future for the **sending of our newsletter**.

For this purpose we process the following data from you:

- First and family names
- E-mail address
- Designation of your position
- Company/organization
- Possibly your telephone number

The following data is then collected as part of **participation in the online event**:

a) Entries about the user:

- First name, surname
- E-mail address
- Company (organization)
- Personal participation link

**b) Meeting meta data:**

- IP address
- Device/hardware information

**c) Dial-in by telephone:**

- Entries for incoming and outgoing telephone number, country name, start and end time

**d) Text and video data:**

- Text entered using the chat function
- Picture information transmitted via a connected camera (optional)
- Screen transmission (optional)
- All information released via the screen during the meeting

### **3. Extent of processing**

A precondition for participation in our online events is that you make available your person-related data to us in order to receive our newsletter.

After this, you will get an invitation link via E-mail that gives you access to our online event.

For participation it is necessary to enter a name. You can also choose a pseudonym.

In addition, we process technical device identification and traffic data such as MAC and IP addresses, unique device identification data and data on the browser and operating system being used. If you activate access to the microphone or the video camera on the device in use, audio and video data will be processed and used in the webinar. You can deactivate this access again at any time using the buttons with the respective symbols. Participation is also possible if you deactivate this access. There is also the possibility to exchange text messages in a group chat. These messages can be seen by all participants in the webinar.

The recording of online events is technically possible but does not take place regularly. If we intend to record the online event, we will communicate this to you transparently in advance and will obtain your consent if necessary. This recording is then displayed accordingly in the "GoToWebinar" application. If online events are being recorded, you will recognize this through a red symbol in the bottom left-hand corner of the screen. In this case, we will save all the video and audio data.

Note: If you call up the website of the supplier of "GoToWebinar", this supplier is responsible for the data processing. Information on data protection can be found on the company's website: <https://www.goto.com/de/company/legal/privacy>

### **4. For which purposes and on which legal basis will your data be processed?**

The participation in our online events and the registration for our newsletter connected with it are regulated by our conditions for participation and use. The legal basis for the processing of your person-related data is based on a contract according to Art. 6 para. 1 lit. b) GDPR.

**For carrying out online events the software "GoToWebinar" from the GoTo Company Group is used. For Prof. Schumann GmbH the contractual partner is GoTo Technologies Ireland Unlimited Company.** This constitutes contractual data-processing within the meaning of Art. 4 No. 8 GDPR. A data processing contract within the meaning of Art. 28 GDPR has been concluded with the service provider.

Recording of online events takes place only when we have informed you in advance and you have agreed to the recording. The legal basis in this case is your consent according to Art. 6 para. 1 lit. a GDPR.

The sending of the newsletter takes place using the software "Hubspot" from Hubspot Inc. Here also, this involves a contracted data processor in the sense of Art. 4 No. 8 GDPR. A data processing contract within the meaning of Art. 28 GDPR has been concluded with the service provider.

## **5. Will my data be passed on to (recipients)?**

The passing on of data to the provider takes place in the context of the use of the application "GoToWebinar". Further details can be found in the following sections.

For the sending of our newsletter it is also necessary to pass on your person-related data to Hubspot Inc.

## **6. Does data processing take place outside the European Union?**

For providing and performing online events we use the software "GoToWebinar" from the GoTo Company Group. For Prof. Schumann GmbH the contractual partner is GoTo Technologies Ireland Unlimited Company, The Reflector, 10 Hanover Quay, Dublin 2, D02R573 Ireland.

The contractual partner of Prof. Schumann GmbH has its headquarters within the EU but this partner has a parent company headquartered in the USA. Against this background, the processing of person-related data in a non-secure third-party country cannot be ruled out. Contracts with the standard contractual clauses and other supplementary guarantees have been concluded between GoTo Technologies Ireland Unlimited Company, based in Ireland, and the US parent company.

Hubspot Inc., which provides the software for sending the newsletter, is also a company with its headquarters in the USA. To legitimize the transfer of data, we have also agreed the standard contractual clauses with the service provider as well as other supplementary data protection guarantees.

## **7. How long will my data be stored?**

We **delete** your person-related data as soon as its purpose is no longer relevant.

After carrying out the online event the chat, i.e. the chat window for the respective online event, will be deleted automatically or manually.

The data on your device remains until your browser data is deleted.

We will delete the data collected from you for the sending of our newsletter if you cancel your registration for the newsletter.

## **8. Are you obliged to provide your data?**

In order to register for our online events it is necessary that you first provide your person-related data for receiving our newsletter.

Equally, further person-related data from you must be processed so that you can take part in our online events within the framework of GoToWebinar.

## 9. Do you wish to make a complaint about the handling of your data?

You have the possibility to contact our Data Protection Officer or a data protection regulatory authority. The data protection regulatory authority responsible for us is: The State Office for Data Protection of Lower Saxony, Prinzenstraße 5, 30159 Hannover

## 10. Which data protection rights do I have?

According to the General Data Protection Regulation (GDPR) you have the right to **information** (Art. 15), **correction** (Art. 16), **deletion** (Art. 17), **limitation of processing** (Art. 18), **withdrawal** of your consent(s) (Art. 7 para. 3), **data transferability** of your person-related data (Art. 20) as well as **objection** (Art. 21).

You also have the **right to complain** to a data protection regulatory authority (Art. 77).